Special Joint Meeting of the City Council and the Board of Education

Thursday, May 16, 2019 - 5:30p.m.
David Gebhard Public Meeting Room
630 Garden Street
Santa Barbara, CA 93101

Public Comments - Public comments on listed agenda items will be taken during the time each item is considered. Public comments on non-agenda items are taken under a separate agenda heading. Persons wishing to address the Board and Council are requested to turn in a “Speaker Card” prior to the agenda item. Individuals will normally be limited to a maximum of three minutes. If the speaker needs more time, s/he may submit written comments.

Estimated Time – The time at which each item is scheduled is an estimate only. The Board and the Council may consider and act on an agenda item in a different order, or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure that they are present when the item is called.

Reports/Attachments – Copies of the report and any attachments relating to items on this agenda are available for review in the Clerk’s Office in City Hall, the District’s Administration Center Lobby, at the Reference Desk of the Main Library and online at: http://www.SantaBarbaraCa.gov and http://www.sbunified.org.

Accessibility – In compliance with the American with Disabilities Act, if you need auxiliary aids, services, or staff assistance to attend or participate in this meeting, or need this agenda provided in a disability-related alternative format, please contact the City Administrator’s Office at (805) 564-5305 or the Superintendent’s Office at (805) 963-4331. If possible, notification at least 48 hours prior to the meeting will usually enable staff to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.
AGENDA

Order of Business:

1. Call To Order And Roll Call: 5:30 P.M.

2. Pledge Of Allegiance

3. Spanish Translation/Traducción en Español And Assistive Listening For Hearing Impaired

   Translation of today's meeting in Spanish is available to the public. Please indicate if you would like translation. Para la reunión de esta noche hay intérprete disponible para traducción al español. Por favor, indique si desea los servicios de interpretación.

   Headsets for the hearing impaired are available. Please indicate if you need a headset.

4. Public Comment

   During this time, Mayor and the Board of Education President will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the City Council and the School Board. Persons wishing to address the Council and Board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.

5. Statement Of Purpose For Joint Meeting

   Presenters: Cathy Murillo, Mayor
               Wendy Sims-Moten, Board President

   Written reports are included for items 9-12. Please note that the City Council and Board of Education may give staff direction on any of these items, but will not be taking final action.
6. Youth Council Advocacy for Gun Safety
   Presenter: City of Santa Barbara Staff

7. Solar Energy Development at District
   Presenter: Steve Vizzolini, Director of Facilities and Operations, Santa Barbara Unified School District

8. Opportunities For The School District and City To Collaborate On Development Of Workforce Housing
   No Presenter

9. Comprehensive School Safety Plans – Creating Partnerships With Our Communities
   Presenter: Kelly Moore, Safety Coordinator, Santa Barbara Unified School District

10. Library Cards For Student Success Initiative
    Presenters: Jessica Cadiente, Library Director, City of Santa Barbara
                Molly Wetta, Acting Library Services Manager, City of Santa Barbara

11. Hidden Valley Organic Farm And Outdoor Learning Center
    Presenter: Cary Matsuoka, Superintendent, Santa Barbara Unified School District

12. Update On School District Bond And City Capital Projects
    Presenters: Cary Matsuoka, Superintendent, Santa Barbara Unified School District
                Paul Casey, City Administrator, City of Santa Barbara

13. Additional Matters For Placement On A Future Agenda
    This is an opportunity for Board and Council Members, and the Superintendent and City Administrator, to consider other matters of mutual interest for placement on an agenda for a future meeting.

14. Adjournment Of Joint Meeting
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AGENDA REPORT

AGENDA DATE: May 16, 2019

TO: Mayor and Councilmembers
    School Board President and Board Members

FROM: Paul Casey, City Administrator
      Cary Matsuoka, Superintendent

SUBJECT: SPECIAL JOINT MEETING OF THE SCHOOL BOARD AND CITY COUNCIL

BACKGROUND:

In 2000, the City Council and Board of Education began meeting in joint session for two purposes: to improve communication between the two agencies, and to expand collaborative programming and the sharing of facilities to better serve the community.

The most recent joint meeting was held on April 12, 2018, during which presentations were made regarding the status of the Armory acquisition and youth activities provided by the Library.

AGENDA ITEMS:

6. Comprehensive School Safety Plans – Creating Partnerships With Our Communities

   The following report was prepared by Kelly Moore, Safety Coordinator.

The City of Santa Barbara, and its neighboring communities, are all comprised of sub-communities. Within each of these sub-communities are our schools, a core asset that often binds the community together. Our schools are a direct reflection of these communities and the community members look to our schools for assistance; the nature and extent of this assistance has grown dramatically throughout the years.

The health and wellbeing of our schools is also a reflection of our communities. Simply stated, if our schools are safe, then our communities are safe; if our communities are safe, then our schools are safe. As such, it is one of the top priorities of the Santa Barbara Unified School District to create an environment where our community members feel safe. If our community
members feel safe, they will be confident sending their children to school; and their children will feel safe. When children feel safe at school, they are free to become fully engaged in all that our schools have to offer. The Santa Barbara Unified School District can only achieve its primary mission if our teachers and children feel safe and are fully engaged.

To this end, the District recently completed a process to develop and deploy Comprehensive School Safety Plans (Plans). The process we used was a simple problem solving/plan development cycle. The first step was to conduct a baseline assessment of our existing plans. The assessment revealed that the existing plans met all of the state requirements, but had varying degrees of emergency plans; while some of these plans were robust, others were lacking. We also found that the plans lacked a common lexicon and standardized response protocols.

To remedy these shortcomings, the revised Plans incorporate the Standard Response Protocols, from the “I Love U Guys” foundation. With the adoption of these protocols District-wide, we now have a standard lexicon that we have shared with all of our schools, teachers, administration, students, facility workers, food service workers, after school programs, and our emergency response agencies. The standardization of our safety plans allows us to train our staff, students, parents, and emergency responders in the same manner and facilitates a standardized response regardless of the location where an incident occurs. We continue to train our staff, students, and others and to drill on responding to emergencies, using the Plans as our guide. We are now re-assessing our Plans and making the necessary additions and corrections.

The success of this approach is not borne by any one person or organization, but by the many people, organizations, and partnerships who are responsible for the safety of our schools and communities. Moreover, during crisis and emergency response, the success of these operations relies on the relationships that developed long before that crisis occurred. To this end, the Police and Fire Department (including the Office of Emergency Services), in partnership with the School District, have been working to standardize our plans and responses to emergencies at our schools. The results are enhanced trust and known expectations, as no responder is forced into a situation where they have to figure it out in the midst of a large-scale emergency.

Beyond Public Safety, we have reached out to many other partners within the community including the County Superintendent of Schools, Santa Barbara City College, Girls Inc., our partner districts, and many of the County agencies as well. We continue to build relationships with the many nonprofits that have a direct impact on school safety and the emotional and mental health of our communities.

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1 Kelly Moore, the District’s Safety Coordinator, who joined the District in 2018 following a 34-year career in law enforcement, guided the process.
The impact of these agencies to identify, intervene, and direct those in need to available services in order to prevent a crisis cannot be understated.

In conclusion, the District is confident that the by standardizing our approach to emergencies across all campuses, our response will be more efficient and effective, preserving the safety of students, faculty, and the community. Knowing that we are all working together instills confidence and enhances the quality of life for those in our communities.

7. **Library Cards For Student Success Initiative**

   *The following report was prepared by Molly Wetta, Acting Library Services Manager and was submitted by Jessica Cadiente, Library Director.*

**Current Library Support for School District**

The Santa Barbara Public Library (“SBPL” and “Library”) currently supports the education of the students in our community. Examples of that support are:

**Santa Barbara Reads:** During the annual one book, one community month of programs, the Library has distributed 500-1,000 books to teachers and students each year, as well as coordinated the author’s visits at multiple schools.

**The Eastside Library:** the Eastside Library serves as Adelante Charter School’s primary library, facilitating dozens of class visits each week and supporting literacy and reader’s advisory at each visit.

**School visits and outreach services:** In Fiscal Year 2019, library staff have made 48 visits to junior high and high school classrooms, reaching thousands of students. These visits include instruction on electronic resources and research methods, lunchtime makerspace activities, book talks, and more. Library staff also visit elementary school classrooms to offer early literacy classes and coding activities in early grades and Reading Ambassadors programs to older students. In a pilot project, SBPL’s children’s librarian worked with Santa Barbara Unified School District’s (SBUSD) elementary librarian and Harding School teachers to instruct makerspace and technology programs that complement curriculum.

**Library Class Tours:** On an average month of the school year, approximately 250 children visit SBPL for tours. Students are issued library cards, have an opportunity to learn about library resources and collections, and experience one of the hands-on learning activities.

**After school support:** The Library also works with after school programs including A-OK to offer maker and technology workshops, author visits, Reading Ambassadors, and other hands on learning activities at each site several times throughout the year. SBPL offers after school homework help several times a week.
Current Library Card Process

The Library has issued hundreds cards of to students this year through visits to classes or via classroom visits to SBPL. For students aged 13 and older, the Library gives instructions on how to submit their information through an online form. Staff then manually create cards and assign barcodes, visit classrooms to distribute cards, and provide instruction on how to use library resources. For younger students, parents or guardians must complete a paper form, include ID verification, and then staff manually create the cards. This process is time-consuming and inefficient.

Currently, only 5,000 of the more than 15,000 students ages 5-17 have library cards. In low-income neighborhoods or in families where parents do not speak English, lack of library cards impacts the ability of those students to access information resources, including internet and research resources. The Eastside Library is in a neighborhood with thousands of school age children, yet there are only a few hundred children’s cards registered to students at the Eastside Library.

Additionally, because the Library currently coordinates library services with individual teachers or school librarians, and not district-wide, access is unequal.

Library Cards for Student Success Process

In our proposal, the City of Santa Barbara and SBUSD would sign a Memorandum of Understanding that outlines the parameters of the partnership and included provisions for student data privacy. Parents or guardians would opt-in for their child to receive a library card during annual online school enrollment. SBUSD would share limited student information and the Library would import data electronically in order to issue library cards. SBUSD issues each student a unique student ID and SBPL would use that number as the library card number for each student. This automated process would be considerably more efficient.

Library staff would visit classrooms or attend other school functions to introduce students and teachers to library resources. More students would have library cards and so it would be easier for teachers to coordinate and requests materials to support instruction.

Benefits of Library Cards

Library cards open up a world of resources to students, including access to more than one million print books, including extensive nonfiction research materials, books for emerging readers, and Spanish language and bilingual books. SBPL also has many digital resources not available through SBUSD, including Hoopla and Overdrive for e-books and e-audiobooks, Lynda.com courses, Mango Languages courses, The New York Times online as well as digital magazines, and Encyclopedia Britannica online.
School District’s Role

The City and Library are proposing to offer valuable resources to SBUSD. In order for these resources to be leveraged to their fullest potential, the Library is asking the School District to share minimal student data for those who are opted-in to the Library Cards for Student Success Program to increase efficiency of delivery. The success of the partnership would also be more impactful with the coordination and support of opportunities for the Library to inform teachers, parents, and students. This might include facilitating the Library’s participation at Back to School nights, Family Literacy Nights, Teacher In-services, Science Nights, etc.

BUDGET/FINANCIAL INFORMATION:

The Library’s budget recommendation to eliminate fines for overdue materials is critical to the success of this endeavor. Overdue fines of library materials are frequently a barrier to Library use by families who cannot afford to pay even minimal fines.

The Library is already experiencing increased demand for collections and circulation, and the budget for collections has remained flat. Issuing as many as 10,000 additional cards will inevitably lead to increased use of collections.

8. Hidden Valley Organic Farm And Outdoor Learning Center

The following report was prepared by Cary Matsuoka, School District Superintendent.

The District is proposing that we use the Hidden Valley property as an outdoor learning and organic farm to support the educational and student nutrition efforts in our schools. This 12-acre parcel of land is a beautiful setting with a combination of arable land and opportunities for outdoor education. During the past year, the District has held a series of planning meetings and one public forum regarding the potential use of the Hidden Valley property. This report to the Board and community will summarize our ideas to date and we are seeking direction about next steps regarding development of the property.

The Land and a Brief History of Past Conversations

Our land is located south of 101, west of Las Positas, in the Veronica Springs region.
The District has owned this land since March 1, 1975. At various times over the last few decades, there have been conversations about using this land for an elementary school, as a housing development project, or recently as an organic farm and outdoor learning environment. We believe that a combination of an organic farm and an outdoor learning center are the best use of this land for future generations. We have plenty of future enrollment capacity in our elementary schools and do not need a new school in that area. The property is actually adjacent to the enrollment boundaries of the Hope School District. While more housing is needed in Santa Barbara, the approval process would be extensive and the likelihood of developing housing there would be challenging.

**Results of a Town Hall Meeting on November 15, 2018**

We held a town hall meeting at La Cumbre Junior High School about the potential to develop the Hidden Valley property. We sent an invitation letter through the US mail to all residents in the area and also advertised the meeting throughout the district via ParentSquare. We had a good turnout of about 75 people, mostly residents from the local neighborhood. Here is a high-level summary of the meeting.

1. The majority of the participants strongly favored the idea of a farm and outdoor learning center over any other use.
2. The local residents were concerned about traffic and adding vehicle trips up and down Palermo Drive.
3. The local residents wanted us to locate any buildings away from the homes surrounding the property and push them towards the southeast corner of the parcel.
4. Some local environmentalists wanted us to preserve as much of the land in its native state, especially the seasonal wetlands that are in the northwest corner.
5. The neighbors shared their experience with unwanted visitors to the property and that this development would provide daily supervision of the land.
6. We shared our vision of a walking trail around the perimeter of the property, which would be accessible before and after school hours and throughout the weekend.
7. In summary, the local residents were supportive of the concept of a farm and outdoor learning center as it would bring some closure to potential use of the land and bring some local benefit to the neighbors.

Vision for a Hidden Valley Organic Farm and Outdoor Learning Center

A small team of staff have held multiple meetings to begin dreaming and visioning about the future use of the property. Here is a summary of physical design principles that we have established thus far:

1. Establish a working organic farm in the southwest corner of the property with the goal of farming about three to four acres of land.
2. Build a single structure that includes a farm building to house equipment, a large culinary kitchen for students to experience farm-to-table meals, a large refrigeration room to store harvested food, outdoor seating, and restrooms.
3. The building will be an example of environmental sustainability – solar energy, insulated walls, use of natural light, LED lighting, with the goal of minimizing the carbon footprint of operations.
4. Build smaller garden plots that are more suitable for residential use in order to model examples of backyard farming.
5. Provide enough parking for staff and visitors but minimize the use of non-permeable asphalt surfaces. We will use porous stone materials (rock, decomposed granite, etc.) for roads and walking paths as much as possible to allow for natural drainage.
6. We will keep as much of the property in its natural state and weave in walking trails and learning stations among the trees and around the perimeter of the property.

We have spent a few meetings thinking about the learning experience for students and have established the following design principles thus far:

- The center will support day-use only field trips with no overnight use.
- We want the property to be able to accommodate up to 150 students at any given time. This will allow for different configurations of elementary grade level teams and secondary courses to experience the center.
- Some of the learning experiences will include agriculture, biology, environmental sciences, sustainability, social emotional learning experiences (reflection, quiet,
writing), and others to be developed.

- The center will need a minimum of two full-time staff: a farmer to run the organic farm and facility and a full-time teacher who can design and lead the learning experiences for students and staff. These staffing needs could be filled through partnerships with other agencies.

**Planning and Development Process**

We have KBZ Architects under a conceptual design contract and we are recommending moving this contract into a full development contract. In addition, we will need a second contract with Dudek to help us with the environmental impact reporting process. The design process with KBZ will solve the following elements, broken into two phases. Phase one will include:

1. Site map usage of land for farming, buildings, trails, and parking;
2. Road development for fire department access;
3. Utility infrastructure development – water, sewer, natural gas, electricity, and data; and
4. Installation of a portable bathroom facility.

Phase 1 will bring utility infrastructure to the property and we hope to relocate a portable bathroom from one of our schools (DPHS) to the Hidden Valley site. This will allow us to begin designing learning experiences that will guide the development of the permanent structures on the property. We recommend setting a budget of $1.1 million dollars for phase 1 which includes a $100,000 reserve as a program contingency.

Phase 2 will involve designing the barn, kitchen, refrigeration storage, outdoor eating and teaching spaces, bathrooms, and other teaching stations distributed around the property. We do not have an estimate for phase 2 but if we build 4,000 square feet of space, it will run around $3 million dollars.

**Recommendations**

We are seeking direction from the Board to proceed with the research and design process. Here are the future steps that we will prepare should you desire to move forward with this project:

1. This will involve moving some budget reserves in Measure J towards this project;
2. You will receive a future bond budget update later this spring where we will ask for your formal approval to increase the budget from $100,000 to $1.1 million dollars;
3. Issue a full design contract with KBZ Architects; and

We have many community partners who are ready to engage with us in the next cycle of
visioning and design thinking about this project. We will continue the design process should you authorize next steps on this project.

9. **Update On School District Bond And City Capital Projects**  
   *The following report was prepared by Cary Matsuoka, School District Superintendent.*

**Background**

In 2016, voters approved Bond Measures I and J for modernization and new construction projects in the Santa Barbara Unified School District. The Board of Education has identified sixty-eight projects, of which nineteen are complete, and eighteen are under construction or soon will be. Among the list of projects are a few very large projects that are of particular interest.

**Former National Guard Armory**

In December 2018 SB Unified closed escrow on the former National Guard Armory. The final cost for the property was $11,600,000. For the short term, we are using the Armory for parking space relief for our Maintenance and Operations and Food Services Departments, and we are also utilizing some of the buildings for storage of furniture and equipment.

There are some major challenges associated with development of the property including being located within the floodplain, soil liquefaction potential and seismic concerns, and abatement of hazardous materials. We are currently evaluating structural concerns related to the gymnasium that prevent use of the space by students. The District currently has $7.9 million earmarked to build on the property, but conversations related to potential uses and future development are ongoing.

**Peabody Stadium**

At nearly $30,000,000, the project to replace the grandstands and install a new turf field and synthetic track at Santa Barbara High School is our largest project. The construction schedule has been impacted by our timely wet winter, but the project is now 80% complete and should be finished in August of this year. We are planning a ribbon cutting ceremony during the Homecoming Game this fall.

**Multipurpose Building at Santa Barbara Jr. High School**
Another large project will be the replacement of the existing locker room and multipurpose buildings at Santa Barbara Jr. High School. We will be removing both of the existing structures, so the locker rooms, gymnasium, cafeteria, and kitchen will all be located in a new, architecturally appropriate building. The new building will be flexible to meet the needs of many user groups. To improve sustainability, the new building will include solar panels.

Like the Armory, this project is located within the floodplain, and has soil liquefaction potential and seismic concerns.

Budget

The combined budget for Measures I and J is $193,000,000. So far, our project costs are tracking close to our projections. For projects like pavement rehabilitation, equipment replacements, and minor renovations of multipurpose rooms, we are completing projects under budget. However, on larger projects with significant plumbing and mechanical scopes of work we are seeing costs exceed budget projections.